

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

REGULAR MEETING

MINUTES

JUNE 28, 2012

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
L. Siewko-Story, Department of Agriculture
D. Porteous, Beverly
M. Crowe, Boxford
R. Fravel, Danvers
P. Anderson, Lynnfield
M. Sweeney, Marblehead
E. Weitzler, Middleton
T. St. Pierre, Salem
W. Jackson, Swampscott
C. Robinson, Topsfield

MEMBERS ABSENT: M. Patterson, Department of Agriculture, Vice Chairman
L. Bonfanti, Peabody, Secretary
D. Cahill, Department of Agriculture
M. Teixeira, Gloucester
D. Ketcham, Hamilton
J. Sabella, Manchester
Nahant
Rockport
W. Nichols, Wenham

OTHERS PRESENT: D. O'Connell, Superintendent-Director, NSRVSD
R. Bourgeois, Superintendent-Director, EATHS
C. Worth, District Treasurer
K. Nigro, PMA
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:12 p.m.

2. Tentative Regular Meeting Minutes for Approval

It was moved by Mrs. Sweeney and seconded by Dr. Anderson and VOTED to approve the Tentative Regular Meeting Minutes of May 24, 2012 as presented. Abstained: Mr. Crowe, Mr. St. Pierre and Mr. Robinson

3. Treasurer's Report

Ms. Worth reviewed the financial statements. There was no discussion or questions from the Committee.

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and unanimously VOTED to place the May 31, 2012 Balance Sheet on file for audit.

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and unanimously VOTED to place the May 31, 2012 Profit and Loss Report on file for audit.

4. Communications

Superintendent Bourgeois reported that he forwarded a Certified Payroll Record Request to Mr. Nigro.

Superintendent Bourgeois received a phone call from a neighbor upset that a surveyor put stakes in the middle of his yard. It appears the neighbor's fence is encroaching on Essex Aggie land. Mr. Nigro will contact the homeowner.

5. Owner's Project Manager Report

Mr. Nigro reported on salient points of the Status Report dated May 18, 2012 to June 20, 2012

- The Project Team has reconciled the 90% CD estimate to within .5% of budget. A new Value Management tracking log has been started. Project team met with Superintendents to approve open VM items. GBCO to verify and remaining VM items costs for inclusion.
- Site, Steel and Concrete early packages have been accepted and incorporated into the budget forecast.
- Trade contractor packages are scheduled to be opened on July 19th and 24th. All non-trade contractor/vendor lists are being finalized by GBCO.
- PMA instructed GBCO and DPC to update total project budgets, with all approved VM and early packages, and begin compiling information for GMP.

A motion was made by Mr. St. Pierre and seconded by Mrs. Sweeney and unanimously VOTED to rescind the vote of the Essex North Shore Agricultural and Technical School Committee April 26, 2012 meeting awarding Bid Package #03A – Cast in Place Concrete in the amount of \$6,810,008.00 to be awarded to Francis Harvey & Sons. It is further recommended that Alternate #1 be rejected and Alternate #2 be accepted. Total RTA Value to be approved to be \$6,745,592.00 inclusive of accepted Alternate #2, as recommended by the School Building Committee.

A motion was made by Mr. St. Pierre and seconded by Mrs. Sweeney and unanimously VOTED to approve the Gilbane "Recommendation to Award" (RTA) for the following early construction package:

Bid Package #03A – Cast in Place Concrete in the amount of \$6,810,008.00 to be awarded to Manafort Brothers Incorporated. It is further recommended that Alternate #1 be accepted.

Total RTA Value to be approved is \$6,745,692.00 inclusive of accepted Alternate #1.

A motion was made by Mr. St. Pierre and seconded by Mrs. Sweeney and unanimously VOTED to approve the Gilbane "Recommendation to Award" (RTA) for the following early construction package:

Bid Package #02B – Demolition and Abatement in the amount of \$1,540,000.00 to be awarded to S&R Corporation of Lowell, MA.

Total RTA Valuate to be approved is \$1,540.000.00 - no Alternatives.

A motion was made by Mr. St. Pierre and seconded by Mrs. Sweeney to approve the Gilbane "Recommendation to Award" (RTA) for the following early construction packages:

Bid Package #013B – Pre-Engineered Metal Buildings in the amount of \$1,394,400.00 to be awarded to Atlantic Contract Systems, LLC. It is further recommended that Alternate #1 & #2 be rejected and 3a, 3b, 4a, 4b be placed on hold for further analysis and discussion.

Total RTA Value to be approved \$1,394,400.00 with Alternates #1 & #2 rejected.

A motion is made by Mr. St. Pierre and seconded by Mrs. Sweeney and unanimously VOTED to approve the Gilbane Contract Amendment #2 for the following early construction packages:

Bid Package/RTA #02A – Manafort Brothers Inc. – Site work in the amount of \$10,189,000.00

Bid Package/RTA #05A – Canatal Industries – Structural Steel in the amount of \$5,362,000.00

Bid Package/RTA 03A – Manafort Brothers, Inc. – Cast in Place Concrete in the amount of \$6,745.692.00

Bid Package/RTA #02B – S&R Corp. – Demolition and Abatement in the amount of \$1,540,000.00

Bid Package/RTA #13B – Pre-Engineered Metal Buildings in the amount of \$1,394,400.00

Total Contract Amendment #2 to be approved at \$25,231,092.00

Total Contract Amendment #1: \$11,429,043.00

Total Contract to Date: \$36,660,135.00

(Including Amendment #2)

Motions carried unanimously.

6. Essex North Shore Agricultural and Technical Foundation, Inc. Report – Mr. Dean Porteous

Mr. Porteous reported that the 2nd Annual Golf Tournament is scheduled for July 16th at Ferncroft Country Club in Middleton. He has confirmation for two corporate sponsors and is pursuing a third. The cost to participate is \$150.00 per golfer and hole sponsorship is \$125.00. Mr. Porteous reminded the Committee that all funds raised are used for students' scholarships.

A 1964 Buick LeSabre was anonymously donated to the Foundation. Mr. Porteous is exploring the process to auction the automobile on Craig's List.

7. Superintendents' Report – Mr. O'Connell

A Proposed Essex 2012-13 Proposed Meeting schedule was reviewed. Discussion followed to schedule meetings of the Essex Aggie Board of Trustees and North Shore Regional Vocational School Committee and Essex North Shore Agricultural to the second Thursday of each month.

8. New Business

At Mr. Nigro's request, a motion was made by Mrs. Sweeney, seconded by Ms. Teixeira and unanimously VOTED to authorize that the School Building Committee award Bid Package #03A – Cast in Place Concrete, if necessary.

Mr. Harvey asked the Recording Secretary to include Communications as an item on future agendas.

9. Sub-Committee Reports

There was no meeting or report by the **Finance & Property Policy**

There was no meeting or report by the **District Policy**.

There was no meeting or report by the **Personnel Policy**; however Mr. Porteous, Chairman, stated that he may schedule a meeting in July.

Ad Hoc Subcommittee for Naming Rights

Mr. Porteous reported that members of the Ad Hoc Subcommittee for Naming Rights met on June 4, 2012.

Mr. Bonfanti, Chair, Mr. Cahill, Mr. Fravel, Mr. Porteous, Mr. Sabella, Mrs. Sweeney and Ms. Story were present at the meeting.

Mrs. Sweeney reported on the discussions for naming the School Mascot, School Colors and Name of the New School.

Following discussion, Motion made by Mrs. Sweeney and seconded by Mr. Porteous to recommend the following:

- School Mascot – “Hawks”
- School Colors – Green, Blue and White
- Naming of the New School – Essex Technical High School

YES – Dr. Story, Mr. Porteous, Mr. Crowe, Mr. Fravel, Dr. Anderson, Mrs. Sweeney, Mrs. Weitzler, Mr. St. Pierre, Mr. Jackson, Mr. Robinson, Mr. Harvey

NO – 0

YES - 11

WEIGHTED – 19

NO – 0

WEIGHTED – 0

Motion carries

10. Old Business

There was no Old Business to report.

11. Other

There was no discussion.

12. Warrant

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and unanimously VOTED to approve the Warrant of June 28, 2012 and place it on file for audit.

13. Adjourn

It was moved by Mrs. Sweeney and seconded by Mr. St. Pierre and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 9:12 p.m.

Respectfully submitted,

Essex North Shore Agricultural & Technical School Committee

June 28, 2012

Approved:

Secretary